



Derby City Council

LICENSING COMMITTEE 16 July 2015

ITEM 4

Report of the Acting Strategic Director of
Neighbourhoods

General Licensing Administration and Compliance Activities - Quarter 4 2014/15

SUMMARY

- 1.1 The report provides information on the activities the general licensing service has undertaken during Quarter 4 of the 2014/15 financial year.

RECOMMENDATION

- 2.1 To note the contents of the report.

REASONS FOR RECOMMENDATION

- 3.1 The information provided in this report is for member information only.

SUPPORTING INFORMATION

- 4.1 The information contained at Appendix 2 sets out the number of general licensing requests for service received by the Licensing Team and the number of licence and permit applications processed during the period.
- 4.2 The statistics for compliance and other licensing activities for quarter four of 2014/15 are attached at Appendix 3.

OTHER OPTIONS CONSIDERED

- 5.1 Not applicable.

This report has been approved by the following officers:

Legal officer	n/a
Financial officer	n/a
Human Resources officer	n/a
Service Director(s)	n/a
Other(s)	Michael Kay

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Background papers:	None
List of Appendices:	Appendix 1 – Implications Appendix 2 – Licensing Statistics Appendix 3 – Compliance Statistics & Other Work

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IMPLICATIONS

Financial and Value for Money

- 1.1 None directly arising from this report.

Legal

- 2.1 None directly arising from this report.

Personnel

- 3.1 None directly arising from this report.

IT

- 4.1 None directly arising from this report.

Equalities Impact

- 5.1 None directly arising from this report.

Health and Safety

- 6.1 None directly arising from this report.

Environmental Sustainability

- 7.1 None directly arising from this report.

Property and Asset Management

- 8.1 None directly arising from this report.

Risk Management

- 9.1 None directly arising from this report.

Corporate objectives and priorities for change

- 10.1 The proposals set out in this report will **deliver better outcomes for our communities, more efficient and effective services and improved value for money for our customers.**

LICENSING QUARTERLY STATISTICS

	REQUESTS FOR SERVICE	APPLICATIONS – LICENSING ACT 2003							
		NEW PREMISES			CLUB	FULL VARIATION	TRANSFER	DPS VARIATION	TEMP EVENT NOTICE
		ON	OFF	OTHER					
Qtr 4	29 (24)	7 (12)	2 (4)	1 (0)	0 (0)	6 (2)	18 (22)	45 (44)	66 (87) 21 (23) Late TEN

	APPLICATIONS – LICENSING ACT 2003					
	MINOR VARIATION	REVIEW	EXPEDITED REVIEW	INTERIM AUTHORITY NOTICE	NOTICE OF INTEREST	PERSONAL LICENCE
Qtr 4	9 (5)	0 (0)	0 (0)	0 (0)	2 (0)	46 (56)

	APPLICATIONS – GAMBLING ACT 2005						
	NEW PREMISES	VARIATION	TRANSFER	GAMING MACHINES IN ALC. LICENSED PREMISES			NOTIF. OF 2 MACHINES
Qtr 4	0 (0)	0 (0)	0 (0)	NEW	VARY	TRANSFER	0 (0)
				1 (0)	3 (0)	0(0)	

	PERMITS / REGISTRATIONS ISSUED								
	UFEC PERMITS	STREET COLLECTION	HOUSE TO HOUSE COLLECTION	SMALL SOCIETY LOTTERIES *	NEW SCRAP METAL	FREE LITERATURE PERMIT	SKIN PIERCING		ANIMAL LICENCES **
Qtr 4	0 (5)	23 (28)	5 (8)	7 (5) New 23 (72) Renewal	1(0)	7 (6)	PREMISES	PERSON	2 (15)
							3 (0)	9 (2)	

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() denote previous quarter

* Majority of small society lotteries expire 31 December each year

** All animal vending and boarding licences expire 31 December each year.

RECEPTION STATISTICS

NO.s OF PEOPLE REQUESTING SERVICE	AVERAGE SERVICE TIME	AVERAGE WAITING TIME
319 (319)	6 (7) mins	12 (13) mins

() denote previous quarter

COMPLIANCE STATISTICS

PREMISES INSPECTIONS				
	NO. of PROGRAMMED INSPECTIONS	% COMPLIANT WITH LICENCE CONDITIONS		INSPECTIONS WITH PARTNER AGENCIES
Qtr 4	0 (227)	0 (98.6)		0 (26)

() denote previous quarter

OTHER ACTIVITIES UNDERTAKEN**SUSPENSION NOTICES**

Since 25 April 2012, the Authority has been able to serve a suspension notice on those who hold a licence under the Licensing Act 2003, who have not paid their annual fees.

No suspension notices have been served during this quarter.