

Time began	14:30 pm
Time ended	14:41 pm

Urgent Leader of the Council Cabinet Member Meeting

15 October 2015

Present: Councillor Rawson

11/15 Apologies

An apology was received from Councillor Banwait.

It was stated in the Council Constitution within Part B of the Scheme of Delegations that “any member identified by the Executive Leader as the Deputy Leader will deputise for the Executive Leader in his/her absence in respect of any matters reserved to the Executive Leader”.

It was further stated in Part B of the Scheme of Delegations that among matters reserved to the Executive Leader was “taking decisions in cases of urgency in respect of any executive matter, including key decisions”.

It was reported that the matter under consideration related to a proposed change to a customer-facing service and that, if approved, that change would be implemented in early January. The matter had been brought forward using the urgency provisions. It was considered that the necessity to give the public notice of the decision being enacted, if approved, carried greater weight than giving a longer period of notice of the meeting, in consideration of the public consultation which had already taken place. The matter was not a key decision.

12/15 Late Items

There were no late items.

13/15 Identification of urgent items to which call-in would not apply

The matter under consideration was not a key decision, meaning call-in was not applicable.

14/15 Declarations of interest

There were no declarations

15/15 Consultation on proposal to relocate Registration Services

A report of the Chief Executive detailed the outcome of the proposal to relocate Registration Services to the Council House, and recommended that the decision be taken to undertake the relocation from 11 January 2016.

The Director of Governance, and Proper Officer for the Registration Service, reported how the consultation had been undertaken following the previous decision at a Strategy and Policy Cabinet Member Meeting on 29 October 2015. Following the consultation, the reasoning for moving the service to the Council House still remained and it was hoped this could be achieved by 11 January 2016. It was reported that the council's corporate review of buildings had identified a need to vacate Middleton House, and that moving those occupants to Royal Oak House could only be facilitated by the relocation of the Registration Service to the Council House.

The Head of Customer Management reported that plans were advanced to enable the Registration Services offer to be integrated among other customer-facing services within the Council House, and that training with existing Customer Management staff to ensure greater resilience was being planned.

Following questions from the Deputy Leader, it was confirmed that the existing Registration Service offer at the Royal Derby Hospital would be retained and enhanced as part of the proposal. The outcome of the public consultation, reported as an appendix to the report, was considered by the Deputy Leader.

Resolved, following consideration of the outcome of the public consultation exercise, to:

- 1) Authorise the Proper Officer for the Registration Service to transfer Registration Services from Royal Oak House to the Council House from 11 January 2016; and**
- 2) To note the continued offer of a registration function at the Royal Derby Hospital.**

MINUTES END