



Derby City Council

# Forward Plan

**Published  
10 September  
2019**

## What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

## What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

## ➔ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

## Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

[committee@derby.gov.uk](mailto:committee@derby.gov.uk) 01332 643649.

The next Forward Plan will be published on 8 October 2019.



Derby City Council

# Forward Plan

## Published 10 September 2019

### Contents

**Changes Since the Last Forward Plan** **Page 3**

**Communities and Place** **Page 4**

- Our City Our River (Derby Riverside) Masterplan Options
- Development of the Former Britannia Court Site
- Leisure, Culture and Tourism Options Appraisal
- Market Hall Transformation
- Local Plan Part 2
- Vision and Strategy for Derby's Built Leisure Facility Provision
- Castleward Compulsory Purchase
- City Living Fund
- Development of Derby's International Relationships
- Highway Winter Service Policy
- Investment to Facilitate Office Development in Derby City Centre
- Delivery of the Science Park at Infinity Park Derby
- RAM Energy Fuel Poverty Fund
- Collaboration Agreement with D2N2 for the Growth Hub

**Corporate Resources** **Page 12**

- Council Tax Support Scheme for 2020/21
- National Non Domestic Rates Policy for the award of Discretionary Rate Relief
- Council Tax Base 2020/21

**People Services** **Page 14**

- Joint Commissioning Arrangements for Children and Young People
- Adult Social Care Strategy
- Enhanced Resource Provision at Central Community Nursery School and Lord Street Nursery School

## Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
11 September 2019	Purchase of 14 New Build Homes to Provide Affordable Housing	09/19	June 2019
11 September 2019	Compulsory Acquisition of Empty Homes	10/19	June 2019
11 September 2019	Housing to Support Foster Care Placements	12/19	June 2019
11 September 2019	Resilient Highway Network	13/19	August 2019
11 September 2019	Road Skid Resistance Policy	14/19	August 2019
11 September 2019	Consultation on Proposed Changes to the Single Discretionary Award for 2020/21	15/19	August 2019
11 September 2019	Strategic Asset Management	16/19	August 2019
11 September 2019	Derby and Derbyshire Safeguarding Partnership	18/19	August 2019
11 September 2019	Castleward Next Steps	19/19	August 2019

New Items added July 2019	Forward Plan Item No	Directorate
Delivery of the Science Park at Infinity Park Derby	24/19	Communities and Place
RAM Energy Fuel Poverty Fund	25/19	Communities and Place
Collaboration Agreement with D2N2 For the Growth Hub	26/19	Communities and Place

Withdrawn Items	Forward Plan Item No	Reason
Connect Derby Strategic Decisions and Charging Policy	57/18	Decision not required

<b>COMMUNITIES AND PLACE</b>	<b>STRATEGIC DIRECTOR RACHEL NORTH</b>
Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our City Our River Programme
What is the decision to be taken?	To note the progress and funding status of the project and authorise updates to delegated approvals. To approve proposals to progress the preferred defence alignment and environmental enhancements for the Derby Riverside area
Who will be consulted?	Our City Our River Corporate Board and Corporate Leadership Team
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Project Munio Interim Project Manager 07812 300591 David Marshall, Principal Regeneration Manager, Regeneration Projects 07812 301232
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Housing Development and PFI Team Leader 640318
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	

Reference / Date Inserted into Forward Plan	76/16 – May 2017
Decision	Leisure, Culture and Tourism Options Appraisal
What is the decision to be taken?	To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism
Who will be consulted?	Key internal and external stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism
<p>Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services.</p>	
Reference / Date Inserted into Forward Plan	57/17 – May 2018
Decision	Market Hall Transformation
What is the decision to be taken?	To approve the business case to deliver the Market Hall Transformation
Who will be consulted?	Internal consultees. A Communications Strategy and Stakeholder Management Plan has been developed which includes Market Hall tenants, key organisations and individuals and Vibrant City Partnership.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smart, Regeneration Manager 643017
<p>Summary – The transformation of the grade II listed Market Hall, enhancing and preserving this important building and creating a new vibrant attraction within the city centre. The report will set out the business case for the improvements works to the Market Hall, confirming the scope of the works, budget, programme and risks associated with the project's delivery.</p>	

Reference / Date Inserted into Forward Plan	16/18 – August 2018
Decision	Local Plan Part 2
What is the decision to be taken?	To approve the draft of the Local Plan Part 2, including land use proposals and development management policies for public consultation
Who will be consulted?	A wide range of stakeholders including statutory consultees such as Highways England, planning and development professionals, councillors and members of the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nicky Bartley, Planning Policy Team Leader 642119
<p>Summary – The Local Plan part 2 will complement the Local Plan Part 1 (Core Strategy, particularly in terms of including development control policies. Consultation has already been undertaken on Issues and options and this is being used to draw up a draft plan for further consultation.</p>	

Reference / Date Inserted into Forward Plan	36/18 – October 2018
Decision	Vision and Strategy for Derby's Built Leisure Facility Provision
What is the decision to be taken?	To approve the vision and strategy for Derby's built leisure facility provision to form part of the base for leisure facilities, framing the priorities for the future and continued development of the leisure facility infrastructure across Derby
Who will be consulted?	National Governing Bodies for Sport, Sports Associations, Local Sports Clubs and user group and planning authority
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wayne Sills, Area Leisure Centre Manager 641267

Summary – The Leisure Facilities Strategy will frame the priorities for future and continued development of the leisure facility infrastructure across Derby.

Reference / Date Inserted into Forward Plan	44/18 – December 2018
Decision	Castleward Compulsory Purchase
What is the decision to be taken?	To approve a detailed compulsory purchase plan to acquire land for new housing for Castleward
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing and Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Matt Wilson, Regeneration Manager 641589

Summary – To approve a detailed compulsory purchase plan to facilitate land assembly for an additional 512 new homes.

Reference / Date Inserted into Forward Plan	52/18 – February 2019
Decision	City Living Fund
What is the decision to be taken?	To consider extending the City Living Fund area and consider an application to enable a proposed housing scheme to progress
Who will be consulted?	Cabinet Member and Ward Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 December 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adult, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 643405

Summary – The City Living Fund was established to accelerate the delivery of new homes. This proposal will seek authorisation for the extension of City Living Fund area to become City wide and will ask Cabinet to consider a specific application for loan funding.

Reference / Date Inserted into Forward Plan	01/19 – June 2019
Decision	Development of Derby's International Relationships
What is the decision to be taken?	To consider further support in developing Derby's international links
Who will be consulted?	Cabinet members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 December 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wenqian Zhu, International Relationship Manager 640924

Summary – The development and maintenance of the Council's international links creates a platform for local SME's to secure contracts, export / import goods and services and expand their international markets. The report will explain what the Council is doing already and will outline proposals to further promote these links over the coming years.

Reference / Date Inserted into Forward Plan	20/19 – August 2019
Decision	Highway Winter Service Policy
What is the decision to be taken?	To approve the policy for the management of winter maintenance on the City's Highway Network
Who will be consulted?	Executive Scrutiny Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Kully Boden, highway Asset Team Leader 642013

Summary – This policy is our approach to addressing the Highway Act 1980 duty to provide, so far as is reasonably practicable, safe passage along the highway during snow and ice. It also takes on board recent and upcoming guidance from the National Winter Service Research Group on the practical delivery of winter maintenance, which is considered best practice in this field.

Reference / Date Inserted into Forward Plan	23/19 – August 2019
Decision	Investment to Facilitate Office Development in Derby City Centre
What is the decision to be taken?	To approve investment in a new office development and improve the supply of office accommodation
Who will be consulted?	Council departments
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	David Marshall, Principal Regeneration Manager 01332 642062

Summary – This project is for the Derby City Council to invest in a new office development and improve the supply of office accommodation in the city centre for businesses who want to locate there, or growing businesses looking to expand. In its entirety, the proposal is for a new office development comprising a total of 42,900 sq. ft. of internal space, designed to be let as a whole or as single/part floorplates. This project presents the Council with an investment opportunity to forward fund and acquire the development.

Reference / Date Inserted into Forward Plan	24/19 – September 2019
Decision	Delivery of the Science Park at Infinity Park Derby
What is the decision to be taken?	To approve the delivery of the science park at Infinity Park Derby
Who will be consulted?	Internal and local stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jon Sayer, Principal Regeneration Manager 643277

Summary – Infinity Park Derby (IPD) is a key employment site within the City. The vision for IPD has included a Science Park of which the iHub is now firmly established. This paper will outline the proposals for delivery of the second phase of development at the Science Park.

Reference / Date Inserted into Forward Plan	25/19 – September 2019
Decision	RAM Energy Fuel Poverty Fund
What is the decision to be taken?	To approve the formation of the RAM Energy Fuel Poverty Fund
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Samantha Thomas, RAM Energy Business Development Manager 642034

Summary – DCC energy provider, RAM Energy has a key aim of reducing fuel poverty in Derby. The formation of this fund will provide Derby residents living in fuel poverty assistance towards their energy bills during the Winter months. By changing the account into a revenue account surplus can be carried over each year, in order to provide residents assistance during critical energy consuming months.

Reference / Date Inserted into Forward Plan	26/19 – September 2019
Decision	Collaboration Agreement with D2N2 for the Growth Hub
What is the decision to be taken?	To delegate authority to enter into a collaboration agreement with D2N2 regarding the Growth Hub bid
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ann Bhatti, Head of Connect Derby 258300
<p>Summary – The original cabinet report submitted and approved (D2N2 European Structural Investment Fund 2014-2020) in November 2018 States in 2.1 To agree for officers to continue to work with partners to develop collaborative robust bids for the ESIF calls and submit Expressions of Interests (Outline Application Forms) and Full Bids, where match funding required meets the criteria of point 1.4, in order to meet deadlines. 2.2 To delegate authority to the Strategic Director of Communities and Place, following consultation with the Strategic Director of Resources and Cabinet Member for Regeneration and Public Protection to submit bids to the Midlands Engine, Strategic Priority Development Funding and where successful to negotiate and accept funding agreements as outlined in 4.10. This cabinet report builds on these recommendations and is requesting that we can enter into a collaboration agreement as funding has been secured for three years for the Growth Hub bid.</p>	

<b>CORPORATE RESOURCES</b>	<b>STRATEGIC DIRECTOR PAUL SIMPSON</b>
Reference / Date Inserted into Forward Plan	06/19 – June 2019
Decision	Council Tax Support Scheme 2020/21
What is the decision to be taken?	To approve the Council Tax Support Scheme for 2020/21
Who will be consulted?	Full public consultation and major preceptors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 December 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
<p>Summary – A public consultation proposed changes to the Council Tax Support Scheme from 1 April 2020. Changes to the Scheme need to be approved by 11 March 2020 in order for the new Scheme to be implemented.</p>	
Reference / Date Inserted into Forward Plan	07/19 – June 2019
Decision	National Non Domestic Rates Policy for the Award of Discretionary Rate Relief
What is the decision to be taken?	To approve the national non Domestic Rates Policy for the award of Discretionary Rate Relief
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
<p>Summary – Approval is requires for changes to the National Non Domestic Rates Policy for the award of Discretionary Rate Relief.</p>	

Reference / Date Inserted into Forward Plan	08/19 – June 2019
Decision	Council Tax Base for 2020/21
What is the decision to be taken?	To approve the Council Tax Base for 2020/21
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – To approve the Council Tax Base for 2020/21. For Cabinet to recommend the Council approves the Council Tax Base calculation at the Council meeting in January 2020.	

<b>PEOPLE SERVICES</b>	<b>STRATEGIC DIRECTOR ANDY SMITH</b>
Reference / Date Inserted into Forward Plan	19/19 – August 2019
Decision	Joint Commissioning Arrangements for Children and Young People
What is the decision to be taken?	To approve pooled budget arrangements for joint commissioning with NHS derby and Derbyshire CCG
Who will be consulted?	NHS Derby and Derbyshire CCG
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lisa Melrose, Head of Integrated Commissioning (Children and Young People) 642569
<p>Summary – Pooled budgets arrangements are in currently in place between Derby City Council and the Clinical Commissioning Group to deliver services for children and young people in Derby with disabilities. This paper seeks approval to refresh these arrangements.</p>	
Reference / Date Inserted into Forward Plan	21/19 – August 2019
Decision	Adult Social Care Strategy
What is the decision to be taken?	To approve the updating of the 'Your Life Your Choice' vision and strategy for adult social care support in Derby
Who will be consulted?	Customers and service providers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smith, Strategic Director – People Services 643556
<p>Summary – The current strategy for adult social care needs updating to reflect the current demographic and service pressures in Derby. The Strategy will set out the aims and ambitions for adult social care support over the coming 5 years.</p>	

Reference / Date Inserted into Forward Plan	22/19 – August 2019
Decision	Enhanced Resource Provision at Central Community Nursery School and Lord Street Nursery School
What is the decision to be taken?	To consider publishing statutory notices in relation to the enhanced resource provisions at Central Community Nursery and Lord Street Nursery Schools
Who will be consulted?	Parents and carers, SEND Partners and schools
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	9 October 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Commissioning 642720
<p>Summary – The reallocation of the Central Community Nursery School and Lord Street Nursery School enhanced resource funding to a single Early Years Inclusion Fund forms part of the strategic city-wide review to improve SEND provision in Derby. The funding reallocation will create a more transparent and consistent approach to providing funding to meet the needs of children in early years settings.</p>	