



Derby City Council

Forward Plan

**Published
17 December 2019**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➔ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 14 January 2020.



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Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
18 December 2019	Council Tax Support Scheme for 2020/21	06/19	June 2019
13 November 2019	Submission of a bid to the Second Stage of Transforming Cities Fund	28/19	October 2019
18 December 2019	Cleaner Fleet Policy	35/19	October 2019
18 December 2019	Future High Street Fund	37/19	November 2019

New Items added November 2019	Forward Plan Item No	Directorate
Infrastructure Board Capital Programme	38/19	Communities and Place
Establishment of New Schools in the City Centre and Alvaston	39/19	Peoples Services
Schools Capital programme Priority Schemes for 2020/21	40/19	Peoples Services
Creation of a Single Early Years Inclusion Fund	41/19	Peoples Services
YMCA Derbyshire Y Steps Under 35's Housing Scheme	42/19	Communities and Place
Derby Enterprise Growth Fund Loan	43/19	Communities and Place
Compulsory Acquisition of Empty Homes	44/19	Communities and Place
Culture Strategy for Derby 2020 – 2030	45/19	Communities and Place

Withdrawn Items		Reason
Joint Commissioning Arrangements for Children and Young People	19/19	Decision not required

COMMUNITIES AND PLACE	STRATEGIC DIRECTOR RACHEL NORTH
Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our City Our River Programme
What is the decision to be taken?	To note the progress and funding status of the project and authorise updates to delegated approvals. To approve proposals to progress the preferred defence alignment and environmental enhancements for the Derby Riverside area
Who will be consulted?	Our City Our River Corporate Board and Corporate Leadership Team
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 February 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Project Munio Interim Project Manager 07812 300591 David Marshall, Principal Regeneration Manager, Regeneration Projects 07812 301232
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 February 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Housing Development and PFI Team Leader 640318
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	

Reference / Date Inserted into Forward Plan	76/16 – May 2017
Decision	Leisure, Culture and Tourism Options Appraisal
What is the decision to be taken?	To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism
Who will be consulted?	Key internal and external stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism
<p>Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services.</p>	
Reference / Date Inserted into Forward Plan	57/17 – May 2018
Decision	Market Hall Transformation
What is the decision to be taken?	To approve the business case to deliver the Market Hall Transformation
Who will be consulted?	Internal consultees. A Communications Strategy and Stakeholder Management Plan has been developed which includes Market Hall tenants, key organisations and individuals and Vibrant City Partnership.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smart, Regeneration Manager 643017
<p>Summary – The transformation of the grade II listed Market Hall, enhancing and preserving this important building and creating a new vibrant attraction within the city centre. The report will set out the business case for the improvements works to the Market Hall, confirming the scope of the works, budget, programme and risks associated with the project's delivery.</p>	

Reference / Date Inserted into Forward Plan	16/18 – August 2018
Decision	Local Plan Part 2
What is the decision to be taken?	To approve the draft of the Local Plan Part 2, including land use proposals and development management policies for public consultation
Who will be consulted?	A wide range of stakeholders including statutory consultees such as Highways England, planning and development professionals, councillors and members of the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 February 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nicky Bartley, Planning Policy Team Leader 642119
<p>Summary – The Local Plan part 2 will complement the Local Plan Part 1 (Core Strategy, particularly in terms of including development control policies. Consultation has already been undertaken on Issues and options and this is being used to draw up a draft plan for further consultation.</p>	

Reference / Date Inserted into Forward Plan	36/18 – October 2018
Decision	Vision and Strategy for Derby's Built Leisure Facility Provision
What is the decision to be taken?	To approve the vision and strategy for Derby's built leisure facility provision to form part of the base for leisure facilities, framing the priorities for the future and continued development of the leisure facility infrastructure across Derby
Who will be consulted?	National Governing Bodies for Sport, Sports Associations, Local Sports Clubs and user group and planning authority
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wayne Sills, Area Leisure Centre Manager 641267

Summary – The Leisure Facilities Strategy will frame the priorities for future and continued development of the leisure facility infrastructure across Derby.

Reference / Date Inserted into Forward Plan	52/18 – February 2019
Decision	City Living Fund
What is the decision to be taken?	To consider extending the City Living Fund area and consider an application to enable a proposed housing scheme to progress
Who will be consulted?	Cabinet Member and Ward Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 March 2020
Will the report be considered in public	No
Cabinet Portfolio Area	Adult, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Michael Gillie, Housing Regeneration Manager 643480

Summary – The City Living Fund was established to accelerate the delivery of new homes. This proposal will seek authorisation for the extension of City Living Fund area to become City wide and will ask Cabinet to consider a specific application for loan funding.

Reference / Date Inserted into Forward Plan	01/19 – June 2019
Decision	Development of Derby's International Relationships
What is the decision to be taken?	To consider further support in developing Derby's international links
Who will be consulted?	Cabinet members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 March 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wenqian Zhu, International Relationship Manager 640924
<p>Summary – The development and maintenance of the Council's international links creates a platform for local SME's to secure contracts, export / import goods and services and expand their international markets. The report will explain what the Council is doing already and will outline proposals to further promote these links over the coming years.</p>	
Reference / Date Inserted into Forward Plan	31/19 – October 2019
Decision	Homelessness and Rough Sleeping Strategy 2020 - 2025
What is the decision to be taken?	To approve the adoption of the Homelessness and Rough Sleeping Strategy 2020 – 2025
Who will be consulted?	Housing partners including Derby Homes, voluntary and community organisations, Public Health, Social Care Police and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 March 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329
<p>Summary – This strategy sets out our key priorities for the provision of preventing homelessness, providing sufficient accommodation and for providing the support that is needed. It includes an Action Plan to support the delivery of these priorities.</p>	

Reference / Date Inserted into Forward Plan	32/19 – October 2019
Decision	Housing Strategy 2020 – 2029
What is the decision to be taken?	To approve the adoption of the Housing Strategy 2020 – 2029
Who will be consulted?	Housing partners, including Derby Homes, Public Health, Social Care and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 April 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329

Summary – This strategy sets out our key priorities for the delivery of affordable and good quality, well managed housing across all tenures in the City. It includes an Action Plan which identifies the actions which will support this aim.

Reference / Date Inserted into Forward Plan	36/19 – November 2019
Decision	Draft Air Quality Action Plan
What is the decision to be taken?	To approve the Council's Air Quality Action Plan for public consultation
Who will be consulted?	Internal and External Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karl Suschitzky, Senior Environmental Health Officer 641958

Summary – The production of an Air Quality Action Plan (AQAP) is a statutory requirement under the Environment Act 1995 for all Local Authorities that have declared one or more Air Quality Management Areas (AQMAs). The Plan must be submitted to DEFRA for approval and progress with the Plan is reported on annually. The purpose of the AQAP is to develop and implement measures designed to reduce concentrations of air pollutants within the AQMAs. In Derby, the AQMAs cover much of the inner and outer ring roads, some adjoining arterial roads into the City and a section of the A52 around Spondon. The measures are based around improvements to the main sources of traffic emissions by encouraging the use of low emission vehicles and the reduction of road traffic journeys by encouraging alternative modes of transport such as walking and cycling. There are also proposals to encourage a reduction in emissions from bonfires.

Reference / Date Inserted into Forward Plan	38/19 – December 2019
Decision	Infrastructure Board Capital Programmes
What is the decision to be taken?	To approve the Infrastructure Board Capital Programme (Highways and Transport, Flood Defence and Vehicles, Plant and Equipment)
Who will be consulted?	Neighbourhood Boards, Councillors, Sustainable Transport Partnership, Infrastructure Programme Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 March 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Rachel Shardlow, Transport, Planning and Policy Team Leader 641770

Summary – The three work programmes set out proposed schemes and budgets for delivery in 2020/21.

Reference / Date Inserted into Forward Plan	42/19 – December 2019
Decision	YMCA Derbyshire – Y Steps Under 35's Housing Scheme
What is the decision to be taken?	To approve the renewal of a lease for 24 two bedroomed properties with YMCA Derbyshire
Who will be consulted?	Internal Consultees, Derby Homes
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Martin Brown, Housing Strategy and Initiatives Manager 640319

Summary – This report seeks approval for the Council to agree renewal of a lease arrangement for 24 two-bedroomed properties with YMCA Derbyshire (YMCA), for a period of 5 years, to commence at the end of January 2020. The shared units will continue to provide accommodation for single people under 35 years of age supporting their transition from homelessness into longer term housing solutions. YMCA will work with residents to develop the necessary skills for sustainable independent living over the period of their stay. The YMCAs agreement to let the properties to meet these aims will be incorporated into the lease as express provisions, and demonstrates that these measures form part of the Council's commitment to meeting its statutory obligations. Approving this proposal will respond to duties contained within Homelessness Reduction Act 2017, particularly the development of housing pathways for vulnerable people in need of homes.

Reference / Date Inserted into Forward Plan	43/19 – December 2019
Decision	Derby Enterprise Growth Fund Loan
What is the decision to be taken?	To approve a Derby Enterprise Growth Fund loan
Who will be consulted?	DEGF Investment Panel
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration, Planning and Transportation
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Steve Turner, DEGF Manager 640987

Summary – Revised Terms of Reference for the Derby Enterprise Growth Fund (DEGF) Panel were approved by Council Cabinet on 12 September 2018 (Council Minutes ref 60/18). As a result of this revision, DEGF Panel recommendations with a value above £250k require formal ratification by the Council Cabinet in readiness for the Due Diligence and Loan contract to proceed.

Reference / Date Inserted into Forward Plan	44/19 – December 2019
Decision	Compulsory Purchase of Empty Homes
What is the decision to be taken?	To approve the compulsory purchase of empty homes, should voluntary negotiation and persuasion fail
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 March 2020
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Paulina Famurat, empty Homes, Compulsory Purchase and Enforcement Officer 643503

Summary – Compulsory purchase of empty homes, where voluntary solutions have failed, in order to bring properties into occupation.

Reference / Date Inserted into Forward Plan	45/19 – December 2019
Decision	Culture Strategy for Derby 2020 - 2030
What is the decision to be taken?	To approve and support the ambition for a Culture Strategy for Derby 2020 - 2030
Who will be consulted?	Derby Culture and Leisure Board (including Cllr Wood), Stronger Communities Board, Derby Strategic Culture Group, Derby arts community, Derby Creative Industries sector, Arts Council England
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 February 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Mike Brown, Arts Development Manager 641488
<p>Summary – DCC Arts Development have been working with University of Derby and cultural partners (including creative industries) on the development of a Derby Culture Strategy 2020-2030. The strategy has now been written with an accompanying action plan for the period 2020-2022. This has been approved by the Culture and Leisure Board and shared with Arts Council England who are supportive of the ambition.</p>	

CORPORATE RESOURCES	STRATEGIC DIRECTOR PAUL SIMPSON
Reference / Date Inserted into Forward Plan	07/19 – June 2019
Decision	National Non Domestic Rates Policy for the Award of Discretionary Rate Relief
What is the decision to be taken?	To approve the national non Domestic Rates Policy for the award of Discretionary Rate Relief
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – Approval is requires for changes to the National Non Domestic Rates Policy for the award of Discretionary Rate Relief.	
Reference / Date Inserted into Forward Plan	08/19 – June 2019
Decision	Council Tax Base for 2020/21
What is the decision to be taken?	To approve the Council Tax Base for 2020/21
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – To approve the Council Tax Base for 2020/21. For Cabinet to recommend the Council approves the Council Tax Base calculation at the Council meeting in January 2020.	

Reference / Date Inserted into Forward Plan	29/19 – October 2019
Decision	Council's Property Portfolio
What is the decision to be taken?	To consider an analysis of the Council's property portfolio
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	No
Cabinet Portfolio Area	Governance and Licensing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Sadler, Strategic Asset Manager 643334

Summary – The report will provide a high level breakdown of the Council's property portfolio. This will not include any analysis of the Council's Housing stock

Reference / Date Inserted into Forward Plan	33/19 – October 2019
Decision	Change to the Single Discretionary Award Policy from 1 April 2020
What is the decision to be taken?	To propose a change to the Single Discretionary Award Policy
Who will be consulted?	Public consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774 and Bernard Fenton, Head of Customer Management 643758

Summary – A six week public consultation proposed a change to the Single Discretionary Award Policy from 1 April 2020, to change the number of Discretionary Housing Payment awards that can be made to most claimants in the same financial year. The proposed change would not affect people in the Priority Groups as set out in the Policy.

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	30/19 – August 2019
Decision	Adult Social Care Fees and Charges
What is the decision to be taken?	To approve the annual review of fees and charges for Adult Social Care services
Who will be consulted?	Homecare and residential care providers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 February 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Young, Interim Head of Commissioning and Market Management 642703 and Colyn Kemp, Head of Business Intelligence 642634
Summary – The report sets out the proposed fees to be paid to providers for standard community and residential services commissioned by the Council, and the proposed charges to customers for both residential and community care services for 2020/21.	
Reference / Date Inserted into Forward Plan	34/19 – October 2019
Decision	Admission Arrangements for Derby City Community and voluntary Controlled Schools
What is the decision to be taken?	To confirm the admission arrangements are lawful and in line with the requirements of the School Admissions Code 2014 and the Schools Admission Appeals Code 2012
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 February 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ben Lysaczenko, Admissions Manager 642726
Summary – Consultation on any changes to admission arrangements must take place for a minimum period of 6 weeks between 01 October and 31 January in the determination year.	

Reference / Date Inserted into Forward Plan	39/19 – December 2019
Decision	Establishment of New Schools in the City Centre and Alvaston
What is the decision to be taken?	To approve the commencement of a competition process to establish new schools in the city centre and Alvaston to accommodate pupils from new housing at Castleward and Snelsmoor Grange
Who will be consulted?	Schools and Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 February 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Children's Integrated Commissioning, tel. 01332 642720
<p>Summary – The Council has a legal duty to ensure sufficient school places for those pupils residing in its administrative boundary. New housing developments are proposed at Snelsmoor Grange, Alvaston and Castleward and local primary schools are full. The report will seek approval to invite proposals from potential sponsors to open new schools in these two areas.</p>	
Reference / Date Inserted into Forward Plan	40/19 – December 2019
Decision	Schools Capital Programme Priority Schemes for 2020/21
What is the decision to be taken?	To approve the Schools Capital programme priority schemes for 2020/21
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 February 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Children's Integrated Commissioning, People Services 642720
<p>Summary – Council Cabinet will be advised of the Department for Education's capital announcement for Derby. Council Cabinet will be asked to consider the approval of the Schools Capital Programme priority schemes for 2020/21. The schemes will be subject to the approval of the Council's overall budget for 2020/21.</p>	

Reference / Date Inserted into Forward Plan	41/19 – December 2019
Decision	Creation of a Single Early Years Inclusion Fund
What is the decision to be taken?	To approve the creation of a single SEND Early Years Inclusion Fund and to formally remove the enhanced resource provisions from Central community School and Lord Street Nursery on 1 April 2020
Who will be consulted?	Parents, carers, SEND partners and schools
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 March 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Children's Integrated Commissioning, People Services 642720
<p>Summary – The reallocation of the Central Community Nursery School and Lord Street Nursery School enhanced resource funding to a single Early Years Inclusion Fund forms part of the strategic city-wide review to improve SEND provision in Derby. The aim of the funding reallocation is to create a more transparent and consistent approach to providing funding to meet the needs of children in early years settings.</p>	