

Time commenced – 6.00pm
Time finished – 6.25pm

Corporate Services Scrutiny Review Board
16 August 2018

Present: Councillor Marshall (Chair)
Councillors Anderson, Cooper, A Pegg, P Pegg and Shanker

In Attendance: Steven Mason – Democratic Services Officer
Jayne Sowerby-Warrington – Head of Strategic Asset Management and Estates

01/18 Apologies for Absence

Apologies were received from Councillor Jackson.

02/18 Late items introduced by the Chair

There were none.

03/18 Declarations of Interest

There were none.

04/18 Minutes of the meeting held on 19 April 2018

The minutes of the meeting held on 19 April 2018 were noted.

05/18 Remit, Work Programme and Topic Reviews

The Board received a report of the Strategic Director of Corporate Resources on Remit, Work Programme and Topic reviews.

The report provided Members of the Board with the opportunity to consider its terms of Reference and remit for the forthcoming year, its work programme for the 2018/19 municipal year and any topic reviews.

Members agreed the draft work programme attached at Appendix 2 of the report, with the addition of an item on Sinfin Lane Waste Treatment Plant – Contract Update, to be considered at the October meeting of the Board.

Resolved:

- 1. to note the report; and**
- 2. to agree the work programme for the 2018/19 municipal year, with the addition of an item as outlined at the meeting.**

06/18 Derby City Council's Corporate Asset Management Plan and Delivery Programme 2018-2023

The Board received a report of the Strategic Director of Corporate Resources on Derby City Council's Corporate Asset Management Plan and Delivery Programme 2018-2023. The report was presented by the Head of Strategic Asset Management and Estates.

It was reported that the Council's property portfolio was a key resource which had a substantial financial value (capital valuation of circa £500 million, excluding residential properties). It was also reported that whilst the property portfolio was an asset, its retention, use and management required revenue expenditure of around £10 million per annum. Members noted that if it was not maintained efficiently and used effectively it could become expensive to operate and failure to maintain it adequately would create a risk of service disruption and breach of duties as a property owner and occupier.

It was reported that the Council had adopted a corporate approach to the planning and management of the property portfolio to support the delivery of the Council's service needs and achieve corporate objectives and that this was led by the Property team located within the Corporate Resources directorate.

It was noted that in addition to the efficient use and adequate management of the current portfolio the Property team was responsible for coordinating and planning the provision of facilities that would be required to meet future service delivery needs and developing assets to support wider regeneration priorities.

It was reported that the Property team was currently working with services to prepare a new Corporate Asset Management Plan (AMP) covering the period of 2018-23 and that this would set out the strategic direction for the use, management and development of Derby City Council's property assets. Members noted the following four work streams that reflected the key elements of the Corporate AMP:

1. Service Reviews
2. Property Reviews
3. Regeneration and Place Making
4. Changes to the Portfolio

Members discussed the Property Rationalisation Programme and Vacant Properties Management. Members were particularly interested in vacant commercial properties and noted how they had to be maintained and secured. Members discussed different ways in which these properties could be brought back in to use. It was agreed that an update report should be brought to a future meeting of the Board and that this should also include information on valuations in relation to vacant commercial properties.

It was noted that in order to meet the Council's requirement to fulfil its corporate objectives, a draft 5 year AMP Delivery Plan had been compiled for endorsement

by Council Cabinet at its meeting in September 2018.

Resolved:

- 1. to note the background and information contained within the report regarding the Corporate Asset Management Plan (AMP); and**
- 2. to agree that an update report should be brought to a future meeting of the Corporate Services Scrutiny Board.**

07/18 Items Referred from the Executive Scrutiny Board

The Board considered a minute extract from a meeting of the Executive Scrutiny Board held on 10 April 2018, in relation to Modern Slavery Victim Support Grant Award – Rebuild Project, Jacobs Well. It was noted that following a recommendation from the Executive Scrutiny Board, Council Cabinet agreed that Modern Slavery should be added to the work programme of a Scrutiny Review Board for the 2018/19 municipal year. It was also noted that following changes to Cabinet Member portfolios, the Corporate Services Scrutiny Board had become the relevant Board and that the item was due to be considered at its October 2018 meeting.

Resolved to note that Modern Slavery had been added to the Corporate Services Scrutiny Board 2018/19 work programme.

MINUTES END