

**Scheme of delegation**

<b>Type of matter</b>	<b>Committee</b>	<b>Sub-committee</b>	<b>Officer</b>
1. Implementation/ amendment of taxi licensing policies	*		
2. Implementation/ amendment of taxi licensing conditions or specifications	*		
3. Minor changes to Private Hire Licensing Conditions or specifications which do not materially alter the existing provision			*
4. Convictions, cautions, warnings, fixed penalty notices and restorative justice orders within the time limits stipulated within the Member Guidelines		*	
5. Convictions, cautions, warnings, fixed penalty notices and restorative justice orders after the time limits stipulated within the Member Guidelines			*
6. Traffic offences within the last 3 years alone or cumulatively exceeding 9 penalty points		*	
7. Traffic offences within the last 3 years alone or cumulatively not exceeding 9 penalty points			*
8. Traffic offences within the last 5 years (existing licence holder) or 4 years (new applicant) resulting in disqualification		*	
9. Traffic offence 5 years or older resulting in disqualification			*
10. 2 complaints against a licence holder, reflecting on the person's conduct or behaviour, or 2 breaches of licence conditions in the preceding rolling 12 month period or a combination of the two		*	
11. First complaint reflecting on a licence holder's conduct or behaviour, or a first breach of licence conditions			*
12. Revocation of a hackney carriage or private hire driver's licence following disqualification and/ or revocation of the driver's DVLA driving licence			*
13. Determination of an application for a hackney carriage or private hire driver's licence following a revocation of a previous licence within the preceding 3 years		*	
14. Determination of an application for a hackney carriage or private hire driver's licence following revocation of a previous licence over 3 years previously, subject to the remainder of the application being satisfactory			*

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15. Revocation of a hackney carriage or private hire driver's licence following notification from immigration services that the driver is subject to immigration control			*
16. Any other matter which the Director of Communities, Environment and Regulatory Services believes, on its facts, that the requirement for the driver to be deemed "fit and proper" may be compromised		*	