

Time Commenced: 6.00pm  
Time Finished: 7.07pm

## **AUDIT AND ACCOUNTS COMMITTEE**

### **2 December 2015**

**Present:** Councillor Hezelgrave (Chair)  
Councillors Harwood, Martin, Nawaz and Turner

In attendance  
Phil Jones and Tony Parks – Grant Thornton  
Helen Henshaw and Steve Clark – Ernst Young  
Janie Berry – Director of Governance and Monitoring Officer  
Richard Boneham – Head of Governance and Assurance  
Martyn Marples – Director of Finance

#### **31/15 Apologies for Absence**

Apologies for absence were received from Councillors Grimadell and Martin.

#### **32/15 Late Items**

There were no late items.

#### **33/15 Declarations of Interest**

There were no declarations of Interest.

#### **34/15 Minutes**

The minutes of the meeting held on 29 September 2015 were agreed as a correct record and signed by the Chair.

#### **35/15 Central Midlands Audit Partnership**

Councillor Harwood and the Head of Governance and Assurance gave an update on the last meeting of the Central Midlands Audit Partnership.

**Resolved to note the report.**

#### **36/15 Annual Audit Letter**

The Committee considered a report which set out the Annual Audit Letter for the Council from the external auditors Grant Thornton. The letter outlined the key issues arising from the auditors work. Phil Jones (Director) and Tony Parks (Audit Manager) attended the meeting on behalf of Grant Thornton.

It was noted that the implementation date for Job Evaluation was now 1 June 2016.

**Resolved to note the Annual Audit Letter for the year ending 31 March 2015.**

### 37/15 Governance Update

The Committee considered a report which provided an update on the developments being made within the Council's governance framework.

It was noted that the revised constitution had been approved by Council at its meeting on 25 November 2015. The revised financial procedure rules would be considered at the next meeting of Council in January 2016. The scheme of delegation had been written in a way that the current separate children's services and adults' services would combine once the Strategic Director of People was in post.

#### **Resolved**

- 1. To note the actions and progress being made to enhance the governance framework.**
- 2. To note that the full year report for Freedom of Information requests would be considered at the next meeting.**

### 38/15 Insurance and Risk Management

The Committee considered a report which provided an overview of the key issues within the Insurance and Risk Management Service.

Members of the Committee requested an update on the position with the Assembly Rooms Fire.

#### **Resolved**

- 1. To note the continuing developments in the insurance and risk function.**
- 2. To provide an update to the Committee Members on the fire at the Assembly Rooms.**

### 39/15 Internal Audit Progress Report

The Committee considered the Internal Audit progress report covering the period 1 September to 31 October 2015.

The Head of Governance and Assurance gave an update on how the risk rating and control assurance definitions were graded.

The Director of Finance gave an update on the latest position with creditors and what measures had been put in place to address the issues.

The Director of Governance gave an update on the position with the payroll 2013-14 and 2014-15 audits, further updates would be given to a future meeting.

Members of the Committee requested an update on the Markets audit and the information governance audit.

Members of the Committee expressed concerns in relation to the Virtualisation Management audit and agreed to summon officers to the next meeting to explain why no response had been received and therefore there was no revised action date set.

### **Resolved**

- 1. To note the report.**
- 2. To request updates at the next meeting on the Markets and Information Governance audits.**
- 3. To summon the Service Director Digital Service to the next meeting to explain why no response had been received to the audit recommendations and therefore no revised action date had been set.**

Minutes End