



Derby City Council

Forward Plan

**Published
15 October 2019**

What is the Forward Plan?

The Forward Plan contains details of key decisions to be taken by the Council Cabinet.

Item 05

What information is included in the Forward Plan?

- The Council Cabinet Member responsible.
- The earliest date on which the decision will be taken.
- Who will be consulted before the decision is taken and how.
- What documents will be considered by the Council Cabinet.
- Which council officer to contact for more information or to make representations.

➦ What is a Key Decision?

A key decision is:

- a decision about an Executive function which results in significant expenditure or savings to the council's budget. The threshold for 'significant' expenditure/savings is £250,000 or
- any decision that is likely to have a significant impact on two or more wards within the City.

Other information

This Forward Plan supersedes all previous Forward Plans.

The Date of Consideration indicated is the earliest date by which it is proposed the Council Cabinet will consider the matter.

Anyone wishing to make representations to the Council Cabinet about any of the items listed should contact the lead officer at least 10 days prior to the date of consideration.

Documents relating to Key Decisions will be published on the Council Meeting Information System five clear days before the meeting. To request paper copies of documents please contact Democratic Services, Council House, Corporation Street, Derby DE1 2FS.

committee@derby.gov.uk 01332 643649.

The next Forward Plan will be published on 12 November 2019.

Forward Plan

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Changes since the last Forward Plan

Date Item Considered	Key Decision	Forward Plan Item No	Forward Plan in which first appeared
9 October 2019	Adult Social Care Strategy	21/19	August 2019
9 October 2019	Purchase of Land at Infinity Park Derby to Enable the Delivery of the Science Park	24/19	September 2019
9 October 2019	RAM Energy Fuel Poverty Fund	25/19	September 2019

New Items added October 2019		Forward Plan Item No	Directorate
Purchase of 13 New Build Homes to Provide Affordable Housing		27/19	Communities and Place
Submission of a Bid to the Second Stage of the Transforming Cities Fund		28/19	Communities and Place
Council's Property Portfolio		29/19	Corporate Resources
Adult Social Care Fees and Charges		30/19	Peoples Services
Homelessness and Rough Sleeping Strategy 2020 – 2025		31/19	Communities and Place
Housing Strategy 2020 – 2029		32/19	Communities and Place
Change to the Single Discretionary Award Policy from 1 April 2020		33/19	Corporate Resources
Admission Arrangements for Derby City Community and Voluntary Controlled Schools 2021 – 2022		34/19	Peoples Services
Cleaner Fleet Policy		35/19	Communities and Place

Withdrawn Items			Reason
None			

COMMUNITIES AND PLACE	STRATEGIC DIRECTOR RACHEL NORTH
Reference / Date Inserted into Forward Plan	54/15 – February 2016
Decision	Our City Our River Programme
What is the decision to be taken?	To note the progress and funding status of the project and authorise updates to delegated approvals. To approve proposals to progress the preferred defence alignment and environmental enhancements for the Derby Riverside area
Who will be consulted?	Our City Our River Corporate Board and Corporate Leadership Team
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Sarah Banks, Project Munio Interim Project Manager 07812 300591 David Marshall, Principal Regeneration Manager, Regeneration Projects 07812 301232
Summary – Members are requested to consider and endorse the preferred Masterplan option for the North Riverside area that forms part of the OCOR Package 2 works. Details will be provided in the report of the 2 Masterplan options, the potential economic benefits and financial implications of both options and reasons for recommendation.	
Reference / Date Inserted into Forward Plan	23/16 – September 2016
Decision	Development of the Former Britannia Court Site
What is the decision to be taken?	To approve options for the development of the former Britannia Court site
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 December 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Karen Brierley, Housing Development and PFI Team Leader 640318
Summary – To receive an update and recommendations for the development and use of the former Britannia Court site.	

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Reference / Date Inserted into Forward Plan	76/16 – May 2017
Decision	Leisure, Culture and Tourism Options Appraisal
What is the decision to be taken?	To consider the Options Appraisal for alternative delivery models for Leisure, Culture and Tourism
Who will be consulted?	Key internal and external stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Claire Davenport, Director of Leisure, Culture and Tourism
<p>Summary – The Options Appraisal Report provides the Council with the options for the future governance and delivery of the Leisure, Culture and Tourism department within the Council. The project has explored alternative delivery models and will recommend proposals for the future governance of these services.</p>	
Reference / Date Inserted into Forward Plan	57/17 – May 2018
Decision	Market Hall Transformation
What is the decision to be taken?	To approve the business case to deliver the Market Hall Transformation
Who will be consulted?	Internal consultees. A Communications Strategy and Stakeholder Management Plan has been developed which includes Market Hall tenants, key organisations and individuals and Vibrant City Partnership.
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 December 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Andy Smart, Regeneration Manager 643017
<p>Summary – The transformation of the grade II listed Market Hall, enhancing and preserving this important building and creating a new vibrant attraction within the city centre. The report will set out the business case for the improvements works to the Market Hall, confirming the scope of the works, budget, programme and risks associated with the project's delivery.</p>	

Reference / Date Inserted into Forward Plan	16/18 – August 2018
Decision	Local Plan Part 2
What is the decision to be taken?	To approve the draft of the Local Plan Part 2, including land use proposals and development management policies for public consultation
Who will be consulted?	A wide range of stakeholders including statutory consultees such as Highways England, planning and development professionals, councillors and members of the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nicky Bartley, Planning Policy Team Leader 642119
Summary – The Local Plan part 2 will complement the Local Plan Part 1 (Core Strategy, particularly in terms of including development control policies. Consultation has already been undertaken on Issues and options and this is being used to draw up a draft plan for further consultation.	

Reference / Date Inserted into Forward Plan	36/18 – October 2018
Decision	Vision and Strategy for Derby's Built Leisure Facility Provision
What is the decision to be taken?	To approve the vision and strategy for Derby's built leisure facility provision to form part of the base for leisure facilities, framing the priorities for the future and continued development of the leisure facility infrastructure across Derby
Who will be consulted?	National Governing Bodies for Sport, Sports Associations, Local Sports Clubs and user group and planning authority
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Leisure, Culture and Tourism
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wayne Sills, Area Leisure Centre Manager 641267
Summary – The Leisure Facilities Strategy will frame the priorities for future and continued development of the leisure facility infrastructure across Derby.	
Reference / Date Inserted into Forward Plan	44/18 – December 2018
Decision	Castleward Compulsory Purchase
What is the decision to be taken?	To approve a detailed compulsory purchase plan to acquire land for new housing for Castleward
Who will be consulted?	Cabinet Member
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing and Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Matt Wilson, Regeneration Manager 641589
Summary – To approve a detailed compulsory purchase plan to facilitate land assembly for an additional 512 new homes.	

Reference / Date Inserted into Forward Plan	52/18 – February 2019
Decision	City Living Fund
What is the decision to be taken?	To consider extending the City Living Fund area and consider an application to enable a proposed housing scheme to progress
Who will be consulted?	Cabinet Member and Ward Councillors
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 December 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adult, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ian Fullagar, Head of Strategic Housing 643405

Summary – The City Living Fund was established to accelerate the delivery of new homes. This proposal will seek authorisation for the extension of City Living Fund area to become City wide and will ask Cabinet to consider a specific application for loan funding.

Reference / Date Inserted into Forward Plan	01/19 – June 2019
Decision	Development of Derby's International Relationships
What is the decision to be taken?	To consider further support in developing Derby's international links
Who will be consulted?	Cabinet members
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Strategy and Policy
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Wenqian Zhu, International Relationship Manager 640924

Summary – The development and maintenance of the Council's international links creates a platform for local SME's to secure contracts, export / import goods and services and expand their international markets. The report will explain what the Council is doing already and will outline proposals to further promote these links over the coming years.

Reference / Date Inserted into Forward Plan	20/19 – August 2019
Decision	Highway Winter Service Policy
What is the decision to be taken?	To approve the policy for the management of winter maintenance on the City's Highway Network
Who will be consulted?	Executive Scrutiny Board
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 December 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Kully Boden, Highway Asset Team Leader 642013

Summary – This policy is our approach to addressing the Highway Act 1980 duty to provide, so far as is reasonably practicable, safe passage along the highway during snow and ice. It also takes on board recent and upcoming guidance from the National Winter Service Research Group on the practical delivery of winter maintenance, which is considered best practice in this field.

Reference / Date Inserted into Forward Plan	23/19 – August 2019
Decision	Investment to Facilitate Office Development in Derby City Centre
What is the decision to be taken?	To approve investment in a new office development and improve the supply of office accommodation
Who will be consulted?	Council departments
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	David Marshall, Principal Regeneration Manager 01332 642062

Summary – This project is for the Derby City Council to invest in a new office development and improve the supply of office accommodation in the city centre for businesses who want to locate there, or growing businesses looking to expand. In its entirety, the proposal is for a new office development comprising a total of 42,900 sq. ft. of internal space, designed to be let as a whole or as single/part floorplates. This project presents the Council with an investment opportunity to forward fund and acquire the development.

Reference / Date Inserted into Forward Plan	26/19 – September 2019
Decision	Collaboration Agreement with D2N2 for the Growth Hub
What is the decision to be taken?	To delegate authority to enter into a collaboration agreement with D2N2 regarding the Growth Hub bid
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ann Bhatti, Head of Connect Derby 258300
<p>Summary – The original cabinet report submitted and approved (D2N2 European Structural Investment Fund 2014-2020) in November 2018 States in 2.1 To agree for officers to continue to work with partners to develop collaborative robust bids for the ESIF calls and submit Expressions of Interests (Outline Application Forms) and Full Bids, where match funding required meets the criteria of point 1.4, in order to meet deadlines. 2.2 To delegate authority to the Strategic Director of Communities and Place, following consultation with the Strategic Director of Resources and Cabinet Member for Regeneration and Public Protection to submit bids to the Midlands Engine, Strategic Priority Development Funding and where successful to negotiate and accept funding agreements as outlined in 4.10. This cabinet report builds on these recommendations and is requesting that we can enter into a collaboration agreement as funding has been secured for three years for the Growth Hub bid.</p>	

Reference / Date Inserted into Forward Plan	27/19 – October 2019
Decision	Purchase of 13 New Build Homes to Provide Affordable Housing
What is the decision to be taken?	To approve the purchase of a development site of 13 new build properties by the Housing Revenue Account to be used for affordable housing
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Louise Brown, Housing Development and HRA Team Leader 640864
Summary – This is a development site of 13 new homes that is available to purchase. There is no affordable housing provision on this site as it is below the S106 trigger. DCC have the opportunity to purchase all of these new homes by the HRA and use them as affordable housing in the city.	
Reference / Date Inserted into Forward Plan	28/19 – October 2019
Decision	Submission of a Bid to the Second Stage of the Transforming Cities Fund
What is the decision to be taken?	To approve the submission of a bid to the second stage of the Transforming Cities Fund
Who will be consulted?	Statutory consultees and stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Regeneration and Public Protection
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Nigel Brien, Head of Traffic and Transportation 641833
Summary – The Transforming Cities Fund initially allowed local authorities to submit expressions of interest. Following this a group of 18 local authorities were selected to bid for substantial funding to transform public and sustainable transport and improve links between centres of populations and centres of employment. The scale of funding is potentially in excess of £100m for the Derby-Nottingham region. This report is the proposed submission for Derby and regional proposals.	

Reference / Date Inserted into Forward Plan	31/19 – October 2019
Decision	Homelessness and Rough Sleeping Strategy 2020 - 2025
What is the decision to be taken?	To approve the adoption of the Homelessness and Rough Sleeping Strategy 2020 – 2025
Who will be consulted?	Housing partners including Derby Homes, voluntary and community organisations, Public Health, Social Care Police and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 March 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329
Summary – This strategy sets out our key priorities for the provision of preventing homelessness, providing sufficient accommodation and for providing the support that is needed. It includes an Action Plan to support the delivery of these priorities.	
Reference / Date Inserted into Forward Plan	32/19 – October 2019
Decision	Housing Strategy 2020 – 2029
What is the decision to be taken?	To approve the adoption of the Housing Strategy 2020 – 2029
Who will be consulted?	Housing partners, including Derby Homes, Public Health, Social Care and the public
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	8 April 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Jeremy Mason, Principal Housing Strategy Officer 640329
Summary – This strategy sets out our key priorities for the delivery of affordable and good quality, well managed housing across all tenures in the City. It includes an Action Plan which identifies the actions which will support this aim.	

Reference / Date Inserted into Forward Plan	35/19 – October 2019
Decision	Cleaner Fleet Policy
What is the decision to be taken?	To approve the Derby City Council Cleaner Fleet Policy
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Communities, Neighbourhoods and Streetpride
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Richard Antcliff, Director of Public Protection and Streetpride 642797
Summary – The item proposes a new policy that will help the Council achieve its legal obligations to reduce vehicle tailpipe emissions from its existing fleet, to help improve air quality and health outcome for Derby's residents.	

CORPORATE RESOURCES	STRATEGIC DIRECTOR PAUL SIMPSON
Reference / Date Inserted into Forward Plan	06/19 – June 2019
Decision	Council Tax Support Scheme 2020/21
What is the decision to be taken?	To approve the Council Tax Support Scheme for 2020/21
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	11 December 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – To approve the Council Tax Support Scheme for 2020/21.	
Reference / Date Inserted into Forward Plan	07/19 – June 2019
Decision	National Non Domestic Rates Policy for the Award of Discretionary Rate Relief
What is the decision to be taken?	To approve the national non Domestic Rates Policy for the award of Discretionary Rate Relief
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – Approval is requires for changes to the National Non Domestic Rates Policy for the award of Discretionary Rate Relief.	

Reference / Date Inserted into Forward Plan	08/19 – June 2019
Decision	Council Tax Base for 2020/21
What is the decision to be taken?	To approve the Council Tax Base for 2020/21
Who will be consulted?	None
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774
Summary – To approve the Council Tax Base for 2020/21. For Cabinet to recommend the Council approves the Council Tax Base calculation at the Council meeting in January 2020.	
Reference / Date Inserted into Forward Plan	29/19 – October 2019
Decision	Council's Property Portfolio
What is the decision to be taken?	To consider an analysis of the Council's property portfolio
Who will be consulted?	Internal consultees
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	No
Cabinet Portfolio Area	Governance and Licensing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Sadler, Strategic Asset Manager 643334
Summary – The report will provide a high level breakdown of the Council's property portfolio. This will not include any analysis of the Council's Housing stock	

Reference / Date Inserted into Forward Plan	33/19 – October 2019
Decision	Change to the Single Discretionary Award Policy from 1 April 2020
What is the decision to be taken?	To propose a change to the Single Discretionary Award Policy
Who will be consulted?	Public consultation
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	15 January 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Finance and Procurement
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	John Massey, Head of Revenues, Benefits and Exchequer Services 643774 and Bernard Fenton, Head of Customer Management 643758
Summary – A six week public consultation proposed a change to the Single Discretionary Award Policy from 1 April 2020, to change the number of Discretionary Housing Payment awards that can be made to most claimants in the same financial year. The proposed change would not affect people in the Priority Groups as set out in the Policy.	

PEOPLE SERVICES	STRATEGIC DIRECTOR ANDY SMITH
Reference / Date Inserted into Forward Plan	19/19 – August 2019
Decision	Joint Commissioning Arrangements for Children and Young People
What is the decision to be taken?	To approve pooled budget arrangements for joint commissioning with NHS derby and Derbyshire CCG
Who will be consulted?	NHS Derby and Derbyshire CCG
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Lisa Melrose, Head of Integrated Commissioning (Children and Young People) 642569
Summary – Pooled budgets arrangements are in currently in place between Derby City Council and the Clinical Commissioning Group to deliver services for children and young people in Derby with disabilities. This paper seeks approval to refresh these arrangements.	

Reference / Date Inserted into Forward Plan	22/19 – August 2019
Decision	Enhanced Resource Provision at Central Community Nursery School and Lord Street Nursery School
What is the decision to be taken?	To consider publishing statutory notices in relation to the enhanced resource provisions at Central Community Nursery and Lord Street Nursery Schools
Who will be consulted?	Parents and carers, SEND Partners and schools
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	13 November 2019
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Gurmail Nizzer, Director of Children's Integrated Commissioning 642720
<p>Summary – The reallocation of the Central Community Nursery School and Lord Street Nursery School enhanced resource funding to a single Early Years Inclusion Fund forms part of the strategic city-wide review to improve SEND provision in Derby. The funding reallocation will create a more transparent and consistent approach to providing funding to meet the needs of children in early years settings.</p>	
Reference / Date Inserted into Forward Plan	30/19 – August 2019
Decision	Adult Social Care Fees and Charges
What is the decision to be taken?	To approve the annual review of fees and charges for Adult Social Care services
Who will be consulted?	Homecare and residential care providers
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 February 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Adults, Health and Housing
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Catherine Young, Interim Head of Commissioning and Market Management 642703 and Colyn Kemp, Head of Business Intelligence 642634
<p>Summary – The report sets out the proposed fees to be paid to providers for standard community and residential services commissioned by the Council, and the proposed charges to customers for both residential and community care services for 2020/21.</p>	

Reference / Date Inserted into Forward Plan	34/19 – October 2019
Decision	Admission Arrangements for Derby City Community and voluntary Controlled Schools
What is the decision to be taken?	To confirm the admission arrangements are lawful and in line with the requirements of the School Admissions Code 2014 and the Schools Admission Appeals Code 2012
Who will be consulted?	Stakeholders
What documents will be considered?	Report
The Earliest Date Council Cabinet will Consider it	12 February 2020
Will the report be considered in public	Yes
Cabinet Portfolio Area	Children and Young People
Overview and Scrutiny Board	Executive Scrutiny Board
For More Information Contact	Ben Lysaczenko, Admissions Manager 642726
Summary – Consultation on any changes to admission arrangements must take place for a minimum period of 6 weeks between 01 October and 31 January in the determination year.	