



Derby City Council

**AUDIT & ACCOUNTS COMMITTEE**  
**29 September 2015**

Report of the Chief Executive

# ITEM 6

## Annual Report 2014/15

### SUMMARY

- 1.1 The Council produces an Annual Report each year to publicise its achievements and progress made in delivering its Council Plan priorities.
- 1.2 The Annual Report has been produced in two parts. Firstly, a summary document which contains highlights and case studies for priorities contained in the Council Plan 2014/15 as shown in Appendix 2. This year the Annual Report includes examples of feedback from service users in Adults and Children's services, demonstrating how the Council has made changes to service delivery to respond to those needs.
- 1.3 Secondly, a consolidated version of the Annual Report which includes the Statement of Accounts, Annual Governance Statement and Annual Performance Results will be published together online.
- 1.4 Subject to approval from Audit and Accounts Committee and Council Cabinet, the Annual Report will be published on the Council's website in October 2015.

### RECOMMENDATION

- 2.1 To approve the Annual Report 2014/15.

### REASON FOR RECOMMENDATION

- 3.1 The Annual Report provides evidence to the local community of the progress made by the Council in achieving its Council Plan priorities and demonstrating value for money. The Report also helps meet the Best Value duty and Code of Recommended Practice on Local Government Transparency.

<b>SUPPORTING INFORMATION</b>
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- 4.1 The Council produces an Annual Report each year to publicise its achievements and report progress against...
- Priorities contained within the Council Plan 2014/15.
  - Key Performance Indicators from the Council Scorecard.
  - Medium Term Financial Plan (MTFP).
- 4.2 The audience for the Annual Report is primarily external, in terms of members of the public, local community groups, businesses and partner agencies. However the report also meets internal reporting requirements to ensure rigorous review of the Council Plan, MTFP and key performance targets.
- 4.3 As in previous years, the Annual Report has been produced in two parts...
- **Summary Annual Report** - to communicate headline performance and financial information based on the statement of accounts and year-end performance reports.
  - **Consolidated Annual Report** – which brings together governance information such as the Statement of Accounts, Annual Governance Statement and Performance Results. This is consistent with good practice and creates an accessible and transparent online governance resource.
- 4.4 The Annual Report is key to evidencing the delivery of our Council Plan 2014/15. Performance indicators and measures included in the Plan have been monitored during this year as part of the Council scorecard and directorate business plans. The performance results which underpin the Annual Report were presented to Cabinet on 15<sup>th</sup> July 2015 and can be found on CMIS - <https://cmis.derby.gov.uk/cm5/MeetingsCalendar/tabid/73/ctl/ViewMeetingPublic/mid/410/Meeting/8141/Committee/1882/Default.aspx>
- 4.5 The Summary Annual Report is shown in **Appendix 2**. This includes performance highlights against priorities contained in the Council Plan 2014/15 with case studies to show the impact and outcomes of the Council's work in these areas. This year the summary also includes information on 'you said we did' to demonstrate how we have responded to service user feedback in Adults and Children's Services to deliver better outcomes.
- 4.6 The Annual Report will be presented to Council Cabinet on 7 October 2015.
- 4.7 Subject to approval by Council Cabinet, the Annual Report will be published on the Council's website <http://www.derby.gov.uk/council-and-democracy/vision-values-priorities/annual-report/>

<b>OTHER OPTIONS CONSIDERED</b>
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- 5.1 The Council could choose not to produce an Annual Report. However this is not deemed appropriate in light of recommended good practice to publish regular performance and financial information to local communities.

**This report has been approved by the following officers:**

<b>Legal officer</b> <b>Financial officer</b> <b>Human Resources officer</b> <b>Estates/Property officer</b> <b>Service Director(s)</b> <b>Other(s)</b>	Head of Legal Services Director of Finance  Director of Strategic Services and Organisational Development Head of Governance and Assurance Head of Performance and Intelligence
<b>For more information contact:</b> <b>Background papers:</b> <b>List of appendices:</b>	Sarah Walker 01332 643466 email:sarah.walker1@derby.gov.uk  Appendix 1 – Implications Appendix 2 – Annual Report 2014/15

<b>IMPLICATIONS</b>
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**Financial and Value for Money**

- 1.1 The Annual Report communicates our performance in achieving a balanced outturn compared to budget published in the Medium Term Financial Plan and delivery of value for money. The costs of producing the Annual Report are minimal and covered through existing budget provision.

**Legal**

- 2.1 Beyond the requirements to publicise the report as set out paragraph 3.1, there are no specific legal implications to the report.

**Personnel**

- 3.1 The Annual Report includes performance against some of the people indicators in the Council Plan.

**Information Technology**

- 4.1 None arising.

**Equalities Impact**

- 5.1 The Annual Report provides information on how well the Council has met its equality objectives.

**Health and Safety**

- 6.1 None arising.

**Environmental Sustainability**

- 7.1 None arising.

**Property and Asset Management**

- 8.1 None arising.

**Risk Management**

- 9.1 None arising.

**Corporate objectives and priorities for change**

- 10.1 The Annual Report provides evidence of performance against all priority outcomes contained within the Council Plan.

