

## **Remit, Work Programme and Topic Reviews**

### **SUMMARY**

- 1.1 The Protecting Vulnerable Adults Board will have the opportunity to study its Terms of Reference and Remit for the forthcoming municipal year. The Board will meet four times in the municipal year and will be primarily focused on undertaking Topic Review/s supported by Democratic Services Officers and officers from other departments, but will also look at service reviews, policy development and any issues referred from the Corporate Scrutiny and Governance Board.
- 1.2 The report allows officers to inform the Board of any key work areas, issues or potential topic review subjects for discussion or inclusion in the work programme.
- 1.3 Members of the Board will also have the opportunity to consider and agree items for the Protecting Vulnerable Adults work programme for the 2016/17 municipal year and any topic reviews.

### **RECOMMENDATIONS**

- 2.1 To note the report.
- 2.2 To consider and agree the future work programme and topic reviews for the 2016/17 municipal year.

### **REASONS FOR RECOMMENDATIONS**

- 3.1 To make the Board aware of its Terms of Reference.
- 3.2 To enable the council to undertake functions in relation to overview and scrutiny, specifically to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

## **SUPPORTING INFORMATION**

### 4.1 Terms of Reference of Overview and Scrutiny Boards

Within the scope of their terms of reference set out in Article 6 of the Constitution to:

1. Agree a programme of policy development and review in relation to the board's allocated topic area, and to undertake any policy development and review arising;
2. Consider service updates in relation to council and non council functions within the board's allocated topic area;
3. Make reports or recommendation to Council, Council Cabinet or any committees of the council in respect of the discharge of the council's functions; and
4. Make recommendations to the Corporate Scrutiny and Governance Board in respect of performance areas for review.

### 4.2 The remit of this board covers the service areas which fall within the portfolio of the Cabinet Member for Integrated Health Care which are listed below:

- Prevention, Personalisation and Professional Standards
- Public Health
- Integrated Commissioning except Strategic Housing
- Home First and Direct Services

### 4.3 This item gives members an opportunity to discuss the proposed topic review/s for the forthcoming municipal year, and develop the basis for the topic reviews.

### 4.4 If a working group is formed for the purpose of conducting topic reviews, they should only exist for the duration of the review and be dissolved upon completion of the review. Individuals outside of the scrutiny board can be invited to join the working group, as the group has no formal scrutiny powers. The purpose of the working group is to investigate, gather evidence and make recommendations to the scrutiny board in an advisory capacity.

## **OTHER OPTIONS CONSIDERED**

### 5.1 None

**This report has been approved by the following officers:**

<b>Legal officer</b> <b>Financial officer</b> <b>Human Resources officer</b> <b>Estates/Property officer</b> <b>Service Director(s)</b> <b>Other(s)</b>	Perveez Sadiq David Walsh
<b>For more information contact:</b> <b>Background papers:</b> <b>List of appendices:</b>	Jax Dominiczak 01332 643654 <a href="mailto:jacquelynnedominiczak@derby.gov.uk">jacquelynnedominiczak@derby.gov.uk</a> None Appendix 1 – Implications Appendix 2 – Work programme for Protecting Vulnerable Adults Overview and Scrutiny Board

## IMPLICATIONS

### **Financial and Value for Money**

- 1.1 There are no financial implications resulting from the recommendations of the report itself, however, there may be financial implications resulting from the recommendations of any further report or other Member recommendations passed back to Cabinet which will be reported as they are identified.

### **Legal**

- 2.1 There are no legal implications resulting from the recommendations of the report itself. However, there may be legal implications resulting from the recommendations of any further report or other Member recommendations referred to Council Cabinet which will be reported as they are identified.

### **Personnel**

- 3.1 The personnel implications of each of the topics if applicable would be covered in a more detailed report on them.

### **IT**

- 4.1 None.

### **Equalities Impact**

- 5.1 There are no direct equalities implications arising from this report, however, the topics outlined in the report would have detailed equalities implications on examination.

### **Health and Safety**

- 6.1 The proposals will support the Health and Wellbeing Strategy.

### **Environmental Sustainability**

- 7.1 There are no direct sustainability implications arising from this report.

### **Property and Asset Management**

- 8.1 None.

### **Risk Management**

- 9.1 The risk management implications of each of the topics would be covered in any more detailed report on them.

### **Corporate objectives and priorities for change**

- 10.1 • A skilled and motivated workforce.

**Appendix 2**

**Protecting Vulnerable Adults Overview and Scrutiny Board  
Draft Work Programme 2016/17**

<b>Meeting</b>	<b>Items</b>	<b>Service Director / Lead officer</b>
<b>19 July</b>	Work Programme and Topic Reviews Brief update from officers	Jax Dominiczak
	Development of Sustainability and Transformation Plan for Derby City and Derbyshire	Cate Edwynn
	Verbal feedback from EMAS CQC Inspection Outcomes meeting on Wednesday 6 July 2016	Councillor Roy Webb
<b>25 October</b>	Work Programme and Topic Review Update	Jax Dominiczak
	Access to GP's	Kate Brown SDCCG
	Evaluation of Local Area Co-ordinators 28/15 minute with the resolution to:  The Board resolved to: <ol style="list-style-type: none"> <li>1. Recommend, to Cabinet, that Local Area Coordinators should be rolled out to all 17 wards in Derby City.</li> <li>2. Recommend that Derby Homes should make a financial contribution to the funding of Local Area Coordinators</li> <li>3. Recommend the Local Area Coordinators and the Ward Councillors work closely together</li> <li>4. Commend the work done by Local Area Coordinators to the Health &amp; Wellbeing Board.</li> </ol>	Perveez Sadiq
	Healthwatch Derby – Presentation of Healthwatch Derby's Annual report 2015-2016	Samragi Madden
<b>24 January</b>	Work Programme and Topic Review Update	Jax Dominiczak
	Department of Public Health – State of the Nation	Cate Edwynn

	Parklands View update	Kirsty Everson
<b>18 April</b>	Work Programme and Topic Review Update	Jax Dominiczak
	Healthwatch Derby – Update	Samragi Madden
	Adult Safeguarding	Perveez Saddiq